

First Impressions Team – Ushers

Although our typical service is smooth and orderly, it only happens because many volunteers are working together in unity as 'one body'. It's like a concert, with each ministry being an instrument group, all playing together to form one beautiful song. Our instrument group is the First Impressions Team, and is extremely vital to an effective, friendly atmosphere where Christ is our example.

Our goal is to represent Jesus to the best that we are able with all the passion and energy that we can muster. In order for us to do that well, we must maintain a standard of excellence by having smiling, confident, cheerful usher volunteers. Please welcome guests into the service by helping guests find seats, receiving the offering, and making guests feel at home.

1. Scheduling Details: Check www.planningcenteronline.com for the monthly schedule details. Please be sure to let us know if you are able to serve on your scheduled weeks. You will receive a phone call if you do not respond/confirm to your scheduled position.
2. Participate in First Impressions Team Huddle 20 minutes prior to service at 10:10am. Please be there on time. Find the Head Usher and let them know you have arrived and get an aisle position & nametag.
3. After the Huddle, make sure the offering baskets and row blockers are in place
4. After the Huddle, all ushers go to their positions and stay there - people will need you during the worship time. Smile and invite/welcome everyone to the experience and help them find seats.
5. We need to be **intentional** about seating people, particularly if the service is very full. **Please do not set up new chairs unless absolutely necessary. Unblock the closed aisles when appropriate.**
6. Offering: Take your aisle position during Pastors offering devotional/message. During the prayer, walk down the aisle to the beginning of your section. Right after the offering prayer, pass the baskets.
7. **The Baskets should be passed horizontally across the entire aisle. Only two baskets will be needed. All Ushers will need to be attentive to which aisle you are passing to and which aisle has already been passed to.**
8. When you pick up the baskets, be sure to not go to the next aisle until you have picked up the basket for the previous aisle. This is the “**no basket left behind**” campaign.
 - Please take ALL the baskets to the back (kitchen area) to do the count.
9. Keeping order during service:
 - Crying baby- refer to nursery, prayer room or the courtyard
 - Make Distractions/Emergencies known to head usher & help with addressing with grace & love
 - People taking focus away from the cooperate expression of worship.
 - Any questionable circumstances please refer to the head usher and pastoral staff for direction.

If for any reason you are unable to serve on your scheduled day, it is very important that you let us know as soon as possible so we can find a replacement. Monthly schedules for the upcoming month will be sent out at the end of every month. Please let Pastor Tim (tim@renchurch.tv) know if you are unable to make your scheduled dates.